

BELTON IN RUTLAND PARISH COUNCIL

Parish Clerk

**Jan Clayton Warren, Apple Lodge, Littleworth Lane, Belton in Rutland, Rutland. LE15 9JZ
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30th May 2018

To all Parish Councillors

You are hereby summoned to attend the Annual General Parish Council Meeting of Belton in Rutland Parish Council to be held on Monday 4th June 2018 after 7.30 in Belton Village Hall for the purpose of transacting the following business.

Jan Clayton Warren-Parish Clerk

AGENDA

- 49/18 Apologies for absence**
- 50/18 Declarations of disclosable pecuniary interest on items included in the agenda**
- 51/18 To elect a Chairman**
- 52/18 To receive the Chairman's Declaration of Acceptance of Office**
- 53/18 To agree minutes Parish Council meeting of Thursday 19th April 2018**
- 54/18 To elect a Vice Chairman**
- 55/18 Public Session**
- 56/18 Finances: The balance of the account of the Parish Council as at 31/5/2018 Actual Bank Balance £7,640.64 plus outstanding payment due from VAT for year to March 2017 (still unpaid) £138.68 total £7,779.32p. The bank has been asked to provide a new mandate but while agreeing, has not sent it. Another call will be made in an endeavour to get the paperwork required for the next meeting.**

Payments:

- a) Abbey Gardens last of planting bulbs £146.95**
- b) RoSPA play area assessment £168.00
Payable to PlaySafety Limited**
- c) Parish Clerk:
38 hours @ £10 per hour £380.00**
- d) Came & Company insurance renewal £794.75**
- e) Andrew Carter Brown Cemetery £178.00
6 cuts, strims and edging**

57/18 To review Standing Orders and agree any amendments required

58/18 To review subscriptions held by the Parish Council

59/18 To agree to continue to use RCC Schedule of Burial Fees

60/18 To review the procedure for dealing with the correspondence of the Council

61/18 To review the terms of work agreement with the Parish Clerk

62/18 To review and agree Financial Regulations

63/18 To review and approve Annual Accounts for 2017/2018

- a. Minute reference to confirm that the accounting statements were approved by the council on this date
- b. Minute reference recorded as minute reference signed by Chair of the meeting approving these accounting statements

64/18 New building programmes for consideration in Rutland

65/18 Secret Garden Report

66/18 Proposal for Village Social Event

67/18 Preparation and continued adherence to GDPR proposals from LRALC and NALC

68/18 Lord Lieutenant's appeal for knowledge of Belton's plans for commemorating the centenary anniversary of the end of the First World War

69/18 Decision re application for RCC to take practical steps to help reduce the speed limit on Belton's two access lanes

70/18 Agreement from the Council to appoint an appropriate person or organisation to undertake PAYE for the Parish Clerk and any other Parish Council employees now or in the future

71/18 Business to be taken forward to the next PC Meeting