

BELTON IN RUTLAND PARISH COUNCIL

Parish Clerk

Jan Clayton Warren, Apple Lodge, Littleworth Lane, Belton in Rutland, Rutland. LE15 9JZ

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10th May 2017

To all Parish Councillors

You are hereby summoned to attend the Annual General Parish Council Meeting of Belton in Rutland Parish Council to be held on Wednesday 17th May 2017 after 7.30 in Belton Village Hall for the purpose of transacting the following business.

Jan Clayton Warren-Parish Clerk

AGENDA

1/17	Apologies for absence	
2/17	Declarations of disclosable pecuniary interest on items included in the agenda	
3/17	To elect a Chairman	
4/17	To receive the Chairman's Declaration of Acceptance of Office	
5/17	To agree minutes Parish Council meeting of	
6/17	To elect a Vice Chairman	
7/17	Public Session	
8/17	Finances: The balance of the account of the Parish Council as at 25th April 2017 is £13,518.21 including precept of £6,958.00. There is a cheque for grave space and burial of £304.00 which will give a balance of £13,823.00 and Payments:	
	a) St Peter's Church Invoice for use of vestry & defibrillator submitted 10th May 2017 for December 2016 and May 2017	
		£68.50
		£68.50
	TOTAL	<u>£137.00</u>
	b) Cemetery Lawns 4 x £42.50 20.4.1026 – 31.5.2016	£178.00
	c) Parish Clerk:	
	1st March through to 11th May total 59 hours	£590.00
	Broadband for March @ £20 and April & May @ £10 each	
		£ 40.00
	TOTAL	<u>£630.00</u>
	d) Donations agreed from the Parish Meeting	
	e) Robert Ovens repairs to Church Clock & Maintenance	£390.00
	f) NALC & LRALC ANNUAL MEMBERSHIP FEES	£160.09
	g) Came & Company Parish Council Insurance	£794.75

- 9/17 To review Standing Orders and agree any amendments required**
- 10/17 To review subscriptions held by the Parish Council**
- 11/17 To agree to continue to use RCC Schedule of Burial Fees**
- 12/17 To review the procedure for dealing with the correspondence of the Council**
- 13/17 To review the terms of work agreement with the Parish Clerk**
- 14/17 To review and agree Financial Regulations**
- 15/17 To review and approve Annual Accounts for 2016/2017**
 - a. Minute reference to confirm that the annual governance statements were approved by the council on this date**
 - b. Minute reference recorded as minute reference signed by Chair of the meeting approving these accounting statements**
- 16/17 Replacement head to street light in Back Lane at an estimated cost of £300.
Agreement required to order**
- 17/17 Letter of thanks to Darren Taylor of Boss Stone for reinstating the War Memorial wall**
- 18/17 Statement of Internal Control**
- 19/17 Business to be taken forward to the next PC Meeting**