

# **BELTON IN RUTLAND PARISH COUNCIL**

## **Parish Clerk**

**Jan Clayton Warren, Apple Lodge, Littleworth Lane, Belton in Rutland, Rutland. LE15 9JZ**

**Tel: 01572 717623 E Mail: [beltonpc@hotmail.co.uk](mailto:beltonpc@hotmail.co.uk)**

**Minutes of the Parish Council held on Monday 20<sup>th</sup> July 2015 7.30 pm in the Village Hall**

Those present:

Cllr Hugh Neill (Chairman)  
Cllr Brian Shuttleworth (Vice Chairman)  
Cllr Amanda Steele  
Cllr Jane Thornalley  
Cllr Jane Cronin  
Cllr Gail Williams

Parish Clerk: Jan Clayton Warren

- 1. Apologies for absence**
  - a. None
- 2. Declarations of disclosable pecuniary interest on items included in the agenda**
  - a. None
- 3. Updates on Actions from these minutes not included in agenda items**
  - a. Risk Assessment record and next 2015 Risk Assessment which will be reported back to the September meeting.
  - b. Hard copies of Standing Orders for those Councillors requesting them.
- 4. To approve the minutes for the AGM held on Wednesday 27<sup>th</sup> May**
  - a. Approved by all present at the meeting of 27<sup>th</sup> May

.

## **5. Public Session:**

The Chairman of Belton Recreation Group gave the meeting an in depth report following the progress which has been made as a result of the Health and Safety Reports prepared by RoSPA at the request of the Parish Council. Details of the actions on a spread sheet were provided to the meeting which should be read in conjunction with the report. Copies have since been made available to the Parish Councillors.

The meeting was asked to particularly note that most of the items that were flagged by the report are considered low level risk and are therefore being done in order of importance during the course of the coming year. Those items detailed as medium risk, there being nothing higher than that, are being given priority, indeed some have already been dealt with and where necessary there has been some screening off until the item(s) is/are repaired.

Three areas of fencing require repair one of which is not under the control of the Recreation Group but is the property of a villager. The gates are to be dealt with and the pothole in the path has already been repaired. Signage needs to be made for the gate(s) and the water feature(s) (the latter hopefully will be done in September, the largest of which is going to be filled in and offered as a new seating area and the Chairman of Belton Recreation Group hopes to erect low level fencing around the water features which remain.

In the playground the play 'A' frame needs removing and offered instead as further allotments which are in high demand. The Chairman of the meeting made a suggestion to soften concrete

footings using proprietary rubber matting with holes through which grass can grow should this be required in any other areas.

The swing chain is in the process of being changed and the tree swing is to have new strap as possibly represents the biggest danger.

The guard rails and a panel on the train were flagged up but it is believed nothing needs to be done immediately and they will be monitored closely in the weekly checks.

The Chairman of the meeting and Councillors thanked the Chairman of Belton Recreation Group for his report and asked if it is possible that in future the signage could include dogs allowed on leads only in an attempt to have any faeces picked up by the owners rather than abandoned unseen which was well received.

The Chairman of Belton Recreation Group advised the meeting that he planned a tree survey as a part of the works being done and the meeting suggested that in the first instance the assistance of Belton Tree Warden be enlisted. The Clerk was requested to provide contact details.

**Two residents of Main Street appealed to the meeting to take action to reduce parking at the most narrow point in Main Street which not only blocks their drive but also results in manoeuvres by the bus which may result in damage to buildings.**

**6. Financial statement:**

- a. **The balance of the PC account as of 30<sup>th</sup> June is £7,068.90. There are no outstanding cheques to be credited and no payments other than those listed in (7)**

**7. Payments**

- a. **The following payments were agreed and cheques issued for payment with two Cllr signatures:**

<b>Countryside Gardens May and June cuts inc. vat</b>	<b>£168.00</b>
<b>Redwood Pryor (Internal Accounts)</b>	<b>£147.60</b>
<b>Parish Clerk weeks 22-29 37 hours</b>	<b>£370.00</b>
<b>Broadband April, May, June &amp; July @ £10 ea.</b>	<b>£ 40.00</b>
<b>Stamps</b>	<b>£14.04</b>
<b>Recorded delivery accounts</b>	<b>£ 2.05</b>
<b>Keys Cut for noticeboard</b>	<b>£ 9.00</b>
<b>TOTAL</b>	<b>£435.09</b>

**8.a Main Street – Parking issues**

**Photographs were provided for the meeting showing the perilous way in which the bus has to manoeuvre in order to avoid vehicles almost colliding with buildings. The Parish Clerk was asked to arrange a site meeting with Highways with a view to putting in lines to dissuade people from parking at the most narrow points.**

**8. Annual report from the Village Hall**

The Chairman read the report from the Village Hall giving an update of future works to pathway and drainage. The Village Hall committee, in view of successful fundraising over and above their requirements pledged a donation of £1,000 to the Parish Council to assist with their works, at their discretion, in the village and with the village groups.

**9. 2015/0530/CAT Dismantle tree to ground level - 1 silver birch**

This application was considered favourably by all present in tandem with the report from the village Tree Warden, Jane Pearson. There were no objections.

**10. Litter Bin for Littleworth Lane**

This has been ordered from RCC and we are waiting delivery.

**11. Update on Secret Garden Risk Assessment and signing off satisfaction certificate for RoSPA.**

- a. All present were happy with the improvements already in place in the Secret Garden and approved the RoSPA satisfaction certificate which was signed by the Chairman.

**12. Parish Clerk – Job Description**

Further enquiries to take place with regard to the Parish Clerk Job Description. The Clerk was asked to obtain model contract templates.

There being no notation of business to take forward to the next meeting the meeting closed at 8.42 pm.