

BELTON IN RUTLAND PARISH COUNCIL

Parish Clerk

Jan Clayton Warren, Apple Lodge, Littleworth Lane, Belton in Rutland, Rutland. LE15 9JZ

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5th June 2016

To all Parish Councillors

You are hereby summoned to attend the Annual General Parish Council Meeting of Belton in Rutland Parish Council to be held on Monday 13th June 2016 after 7.30 in Belton Village Hall for the purpose of transacting the following business.

Jan Clayton Warren-Parish Clerk

AGENDA

- 1. Apologies for absence**
- 2. Declarations of disclosable pecuniary interest on items included in the agenda**
- 3. To elect a Chairman**
- 4. To receive the Chairman's Declaration of Acceptance of Office**
- 5. To agree minutes from EGM 25th May 2016**
- 6. To elect a Vice Chairman**
- 7. Public Session**
- 8. Finances: The balance of the account of the Parish Council on 19th May was £11,665.47. The only payment outstanding being that for the renewal of the Insurance for PC, Village Hall and Secret Garden £761.77**
- 9. Payments:**
 - a) St Peter's Church Invoice for use of vestry & defibrillator**

1.1.2016-30.6.2016	£68.50
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 - b) Cemetery Lawns 4 x £42.50 20.4.1026 – 31.5.2016** **£170.00**
 - c) Parish Clerk:**

12th April 2016 through to 5th June 2016 total 36 hours	£360.00
Broadband for April, May and June at £20 each month	£ 60.00
TOTAL	<u>£420.00</u>
- 10. To review Standing Orders and agree any amendments required**
- 11. To review subscriptions held by the Parish Council**
- 12. To agree to continue to use RCC Schedule of Burial Fees**
- 13. To review the procedure for dealing with the correspondence of the Council**
- 14. To review the terms of work agreement with the Parish Clerk**
- 15. To review and agree Financial Regulations**
- 16. To review and approve Annual Accounts for 2015/2016**
 - a. Minute reference to confirm that the accounting statements were approved by the council on this date**
 - b. Minute reference recorded as minute reference signed by Chair of the meeting approving these accounting statements**

17. To review and approve risk assessment documents

18. 2016/0501/CAT Ash T1-3 Crown reduction, Conifer remove, Copper Birch and Birch crown lifting and crown reduction 4 Tokeys Close

19. 2016/0481/LBA proposal to retain (where possible) renovate and convert a group of five linear barns into ancillary recreational accommodation for the main residential House 11 Nether Street Parkfield House

20. Business to be taken forward to the next PC Meeting