

BELTON IN RUTLAND PARISH COUNCIL

Parish Clerk

Jan Clayton Warren, Apple Lodge, Littleworth Lane, Belton in Rutland, Rutland. LE15 9JZ

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MINUTES OF THE BELTON IN RUTLAND PARISH COUNCIL ANNUAL PARISH MEETING on Wednesday 17th May 2017 in the Village Hall

Present:

Cllr Hugh Neill
Cllr Brian Shuttleworth
Cllr Jane Cronin
Cllr Amanda Steele
Cllr Gail Williams

Minutes: Clerk Jan Clayton Warren

- 1/17 Apologies for absence**
Cllr Jane Thornalley and Cllr David Boyd
- 2/17 Declarations of disclosable pecuniary interest on items included in the agenda**
None
- 3/17 To elect a Chairman**
Cllr Neill was proposed by Cllr Cronin and Seconded by Cllr Williams and approved by all present
- 4/17 To receive the Chairman's Declaration of Acceptance of Office**
Cllr Neill accepted the office of Chairman for the forthcoming year
- 5/17 To agree minutes Parish Council meeting of 6th March 2017 and the EGM of 27th March 2017. The minutes of both meetings were accepted as a curate record. Proposed Cllr Cronin, Seconded Cllr Shuttleworth and agreed by all.**
- 6/17 To elect a Vice Chairman**
Cllr Shuttleworth was proposed by Cllr Steele and seconded by Cllr Cronin and approved by all present. Cllr Shuttleworth accepted the office of Vice Chairman for the coming year.
- 7/17 Public Session**
None
- 8/17 Finances: The balance of the account of the Parish Council as at 25th April 2017 is £13,518.21 including precept of £6,958.00. There is a cheque for grave space and burial for plot 108 of £304.00 which will give a balance of £13,823.00 and Payments:**
The Councillors present reviewed the invoices and accompanying documents for the following payments and all were agreed. However, it came to the attention of the meeting that while it pays for maintenance of the clock,

repairs should be at the expense of the Church. On this occasion it was agreed the repair would be paid.

a)	St Peter's Church Invoice for use of vestry & defibrillator submitted 10 th May 2017 for December 2016 and May 2017	£68.50
		£68.50
	<u>TOTAL</u>	<u>£137.00</u>
b)	Cemetery Lawns 4 x £42.50 20.4.1026 – 31.5.2016 Andrew Carter-Brown	£178.00
c)	Parish Clerk: 1 st March through to 11 th May total 59 hours Broadband for March @ £20 and April & May @ £10 each	£590.00 £ 40.00
	<u>TOTAL</u>	<u>£630.00</u>
d)	Donations agreed from the Parish Meeting for Belton Recreation Group special lunch and day of Entertainment for the villagers a donation of	£200
e)	Robert Ovens repairs to Church Clock & Maintenance	£390.00
f)	NALC & LRALC ANNUAL MEMBERSHIP FEES	£160.09
g)	Came & Company Parish Council Insurance	£794.75

- 9/17 To review Standing Orders and agree any amendments required
The meeting requested the Clerk action changes to be brought back to the next meeting
- 10/17 To review subscriptions held by the Parish Council
The meeting agreed to continue with the valuable membership of NALC AND LRALC.
- 11/17 To agree to continue to use RCC Schedule of Burial Fees
Duly agreed by all present
- 12/17 To review the procedure for dealing with the correspondence of the Council
The meeting were happy with the manner in which correspondence is being dealt with on their behalf.
- 13/17 To review the terms of work agreement with the Parish Clerk
The meeting reviewed the terms of work with the Clerk
- 14/17 To review and agree Financial Regulations
The meeting asked the Clerk to action changes to be brought back to the next meeting
- 15/17 To review and approve Annual Accounts for 2016/2017
- Minute reference to confirm that the annual governance statements were approved by the council on this date signed by the Chairman of the meeting

b. Minute reference for approving the accounting statements signed by Chairman of the meeting on this date

16/17 Replacement head to street light in Back Lane at an estimated cost of £300.

Following considerable discussion it was agreed to purchase a news style head for the one remaining lamp in Gough’s Lane which remained old style and therefore our responsibility in order for all old style lamps to become the responsibility of RCC

**17/17 Letter of thanks to Darren Taylor of Boss Stone for reinstating the War Memorial wall
The meeting were shown the letter of thanks sent to Darren Taylor and were happy with the thanks expressed and with the very prompt reinstatement that Boss Stone did.**

18/17 Statement of Internal Control

The Clerk was requested to action this and bring is back to the next meeting

19/17 Business to be taken forward to the next PC Meeting

Verges

Risk Assessment

Flag Pole although a member of the public offered to assist by standing in for Councillor Shuttleworth when away

Defibrillator assessments and returns – a stand-in sought for Councillor Shuttleworth while away – Clerk requested to check with responders prior to next meeting

THE MEETING CLOSED AT 8.30 pm

Agreed by as a true record

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Signed

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dated